

USDA URLA GUS Lender Test Checklist

Lender Name:	
Contact Name:	
Phone Number / Email Address:	
Browser Name and Version Number (indicate if used more than one):	
LOS/POS Name:	
Checklist Submit Date:	
GUS ID(s) of Loan Applications:	

Getting Ready

Scenario	Result	Notes / Comments / Issues
I created a <i>test</i> USDA eAuthentication account and submitted my GUS LTE lender agreement to USDA for access to Lender Test Environment	Chose an item.	
All GUS LTE security administrators and testers have successfully been setup with access to the USDA Lender Test Environment	Choose an item.	
I confirmed the ability to export a FNMA DU MISMO 3.4 v1.8 or greater XML file from my LOS, and the ability to save the XML file to my system in order to drop or import into GUS LTE	Choose an item.	

I confirmed the MortgageType field in the FNMA DU MISMO 3.4 v1.8 or greater XML file is "USDARuralDevelopment"	Choose an item.	
I confirmed the Taxpayer Identifier Type is "SocialSecurityNumber" in the FNMA DU MISMO 3.4 v1.8 or greater XML file. If not, I altered the XML to comply before importing the XML file	Choose an item.	

Perform Testing

Scenario	Result	Notes / Comments / Issues
My company browser is compatible and no changes are needed to access GUS LTE	Choose an item.	
I was able to log into GUS LTE without any issues (credentials and LTE URL work)	Choose an item.	
I was able to upload a FNMA DU MISMO 3.4 XML file that supports specification for v1.8.1 or greater	Choose an item.	
I was able to manually enter a loan application (no upload of a XML file)	Choose an item.	
The GUS LTE webpages displayed without any issues	Choose an item.	
I was able to run pre-eligibility check (property and income eligibility)	Choose an item.	
I was able to obtain a credit report	Choose an item.	
I was able to request preliminary underwriting only	Choose an item.	

I was able to upload, download, print and/or save supporting documents	Choose an item.	
I was able to request final underwriting and conduct a final submission to Rural Development, including save or print information for your records	Choose an item.	
I was able to submit to GUS services (Credit, SAVE, CAIVRS, Eligibility and Underwriting) and obtain responses without encountering any issues using	Choose an item.	
I was able to access the auto-populated 3555-21 form and confirm the data reflected was accurate, as well as, print and/or save the output	Choose an item.	
I was able to successfully withdraw a loan application	Choose an item.	
My testers had the appropriate access to perform their job based on their role	Choose an item.	
I was able to successfully execute all test scenarios applicable to my business (see appendix)	Choose an item.	
Please list the test cases that your organization executed		

Operational Readiness

Scenario	Answer	Notes / Comments / Issues
Did you identify any changes to your systems requiring IT efforts to meet the USDA URLA Mandate of March 1, 2021	Choose an item.	
Did you identify any changes to your policies and procedures that require updates to meet the USDA URLA Mandate of March 1, 2021	Choose an item.	
Are you aware that Legacy GUS will be VIEW only after February 28, 2021	Choose an item.	
Do you foresee any reason to temporarily or permanently stop or slow down offering the USDA program as a result of the URLA Mandate of March 1, 2021 and if so, please explain	Choose an item.	

Feedback

Please share feedback for the Single-Family Housing Rural Development team below.

Appendix – Test Case Scenarios

Refer to the USDA Recommended Test Cases document for comprehensive test scenarios.

- We recommend to select test cases that align with how your organization conducts business with USDA.
- Please include a scenario or two designed to 'Fail' so you can see how the error messaging works.