Checklist for Online Application System

Higher Blends Infrastructure Incentive Program (HBIIP)

Catalog of Federal Domestic Assistance (CFDA) Number 10.754

➢ The 2d HBIIP application window:
- **Opens** for 30 days beginning, 12/21/2020;
- **Closes** at 5:59 pm EST, 1/19/2021.

➢ A Dun and Bradstreet Universal Numbering System (DUNS)/Unique Entity Identifier (UEI) number is required, unless the applicant is an individual. A DUNS/UEI number can be obtained at no cost via a toll-free request line at 1–866–705–5711 or online at http://fedgov.dnb.com/webform.

➢ Register the DUNS/UEI# at www.sam.gov. Include the CAGE code & expiration date as part of a complete application.
- SAM User Guides https://sam.gov/SAM/pages/public/help/samQUserGuides.jsf
- Additional assistance is available through the Federal Service Desk – https://fsd.gov/fsd-gov/home.do

➢ Create a USDA E-Authentication Customer Account, https://www.eauth.usda.gov. Level 2 access is required.

➢ A Company may request access to *HBIIP Online Application System* by emailing a written request and a completed **HBIIP Access Request** to, HigherBlendsGrants-access@usda.gov
- An autoreply message will acknowledge receipt of your request. Please allow at least 2 business days for its processing;
- Upon approval, a Company's authorized/rightful users will each receive an email from, RD.AdminAppsSupport@usda.gov, with, the URL **https://higherblendsgrants-apply.rd.usda.gov** and instructions to access the system;

- Copy the URL and paste it into the address bar of a **Google Chrome** internet browser and hit enter.
- Bookmark the URL for future use.

NOTE: Please check your Spam folder if you do not receive an email as expected.

➢ Additional instructions can be found in the **HBIIP Online Application Instructions and Users Guide**

➢ Additional Resources:

- Single Point of Contact List for Executive Order 12372 requirements (7.3.1.)
- Dispensers and Fueling Equipment Reference Guide (7.5.6. and 7.5.7.)
- HBIIP Project Technical Report Guide (7.8)
- Environmental Review Documents Guide (7.8)
- Environmental Checklist
- Matching Funds Verification/Certification Guide (7.7.2 and 7.8)
- SF 424 D Assurances - Construction Programs (7.8)