# Delta Health Care Service Grant Program 2020

# Application Checklist

Program requirements are detailed in the Notice and the information contained in the Application Guide.

Before you submit your application, please ensure that you have addressed all of the following elements.

Required Forms (see links below for fillable forms)

[ ]  Form SF 424, “Application for Federal Assistance”

[ ]  Form SF-424A “Budget Information – Non-Construction Programs”

Construction Applications Must Include:

[ ]  Form SF 424, “Application for Federal Assistance”

[ ]  Form SF-424C “Budget Information - Construction Programs”

[ ]  RD Form 1940-20 “Request for Environmental Information”

Section 1. Executive Summary

[ ]  Description of your proposed project, not to exceed one page

[Section 2. Evidence of Eligibility](#_SECTION_3:_)

[ ]  Legal Authority and Existence – Appendix B

[ ]  Consortium Located in the Delta Region

[ ]  Certification – Multiple Grants (Appendix C)

[ ]  Certification – Currently Active DHCS Grant (Appendix C)

[ ]  Certification – Federal Judgements (Appendix C)

[ ]  Applicant Type

[ ]  Lead Applicant- Consortium Partner 1

[ ]  Consortium Partner 2

[ ]  Consortium Partner 3

[ ]  Indicate Eligibility of Additional Consortium Partners Individually

[Section 3. Consortium Agreement](#_SECTION_4:_)

[ ]  Agreement between all Consortium members. – Appendix D

[Section 4. Scoring Criteria](#_SECTION_5:_)

[ ]  Community Needs and Benefits Derived

[ ]  Project Management and Organizational Capability

[ ]  Work Plan and Budget

[ ]  Local Support

[ ]  Administrator Discretionary Points

[Section 5. Financial Information and Stability](#_SECTION_7:_)

[ ]  Financial Information and Stability Narrative

[ ]  Financial Statements – Appendix E

[Appendices](#_APPENDICES)

☐ Appendix A – Additional Consortium Members

☐ Appendix B - Legal Authority and Existence

☐ Appendix C – Certifications

☐ Appendix D – Consortium Agreement

☐ Appendix E – Financial Information and Sustainability – Financial Statements

☐ Appendix F – Documentation for Local Support

☐ Appendix G – Documentation for Verification of Matching Funds (If applicable)

☐ Appendix H – Service Area Maps