

PART 2006 - MANAGEMENT

Subpart SS - Rural Development Physical Security - Signage

§ 2006.2201 General.

- (a) Signage is an integral part of physical security, keeping our employees, customers, data, and facilities, secure while performing the mission of Rural Development (RD).
- (b) The proper display of official signs of a prohibitory, regulatory, or directory nature increases each office's overall physical security posture.
- (c) Persons in and on federal property must always comply with official signs of a prohibitory, regulatory, or directory nature and with the lawful direction of Federal police officers and other authorized individuals.

§ 2006.2202 Authorities and References.

- (a) [Title 41, Code of Federal Regulations, Part 102-74, Subpart C, Conduct on Federal Property.](#)
- (b) Interagency Security Committee, Risk Management Process, Appendix B; Countermeasures, 2021 For Official Use Only (FOUO). Government users with a need to know may request access by sending an email to [ISCAccess@hq.DHS.gov](mailto:ISCAccess@hq.DHS.gov) with your full name and contact information, including email, the name of your agency, and the reason you need access.

§ 2006.2203 Applicability and Scope.

- (a) This RD Instruction identifies procedures to properly display official signs of a prohibitory, regulatory, or directory nature for each RD office.
- (b) These procedures provide necessary guidance and assign responsibilities to each RD office to properly display official signs of a prohibitory, regulatory, or directory nature in accordance with this instruction. Aligning this instruction with each office's overall physical security posture will help to protect personnel, property, and equipment within individual offices.

§ 2006.2204 Applying the Standard.

Physical Security is a primary supervisory responsibility. The RD State Directors are responsible for appropriate physical security measures necessary to protect USDA personnel, facilities, and assets. This policy establishes procedures to properly display official signs of a prohibitory, regulatory, or directory nature for each RD office. The RD Building Management Specialist in coordination with the Enterprise Office, Security, Safety and Emergency Management Division (SSEMD) is responsible for posting signs at the Business Center facility in St. Louis, MO. The USDA Office Safety, Security and Protection (OSSP) is responsible for signage in the South and Whitten Buildings in Washington, DC.

§§ 2006.2205 - 2006.2250 [Reserved]

Attachments: Exhibits A, B, C, D, and E.

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[Weapons Prohibited Sign](#)

Posting Requirements: Prominently display on all entry doors. If in a commercial building it should be displayed on all doors to RD space.



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Employees Only Sign

Posting Requirements: Prominently display on all doors/entry ways leading from customer or public space into employee space.



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## Federal Management Regulation GSA Sign

**Posting Requirements:** Prominently display in lobbies or if in a commercial building it should be displayed on all doors to RD space and visible by RD visitors.



U.S. General Services Administration

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## Rules and Regulations Governing Conduct on Federal Property

November, 2005

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**Federal Management Regulation  
Title 41, Code of Federal Regulations, Part 102-74, Subpart C**

**Applicability (41 CFR 102-74.365).** The rules in this subpart apply to all property under the authority of GSA and to all persons entering in or on such property. Each occupant agency shall be responsible for the observance of these rules and regulations. Federal agencies must post the notice in the Appendix to the part at each public entrance to each Federal facility.

**Inspection (41 CFR 102-74.370).** Federal agencies may, at their discretion, inspect packages, briefcases and other containers in the immediate possession of visitors, employees or other persons entering in, working at, visiting, or departing from Federal property. Federal agencies may conduct a full search of a person and the vehicle the person is driving or occupying upon his or her arrest.

**Admission to Property (41 CFR 102-74.375).** Federal agencies must:

- Except as otherwise permitted, close property to the public during other than normal working hours. In those instances where a Federal agency has approved the other normal working hours use of buildings or portions thereof for activities authorized by subpart D of the part, Federal agencies must not close the property (or affected portions thereof) to the public;
- Close property to the public during working hours only when situations require the action to ensure the orderly conduct of Government business. The designated official under the Occupant Emergency Program may make such decision only after consultation with the buildings manager and the highest ranking representative of the law enforcement organization responsible for protection of the property or the area. The designated official is defined in Sec. 102-71.20 of this chapter as the highest ranking official of the primary occupant agency, or the alternate high-ranking official or designee selected by mutual agreement by other occupant agency officials; and
- When property or a portion thereof is closed to the public, restrict admission to the property or the affected portion to authorized persons who must register upon entry to the property and must, when requested, display Government or other identifying identification to Federal police officers or other authorized individuals when entering, leaving or while on the property. Failure to comply with any of the applicable provisions is a violation of these regulations.

**Presentation of Property (41 CFR 102-74.380).** All persons entering in or on Federal property are prohibited from:

- Improperly depositing or removing property;
- Willfully obscuring or damaging property;
- Stealing property;
- Creating any hazard on property to persons or things; or
- Throwing articles of any kind from or at a building or climbing upon statues, fountains or any part of the building.

**Conformity with Signs and Directions (41 CFR 102-74.385).** Persons in and on property must at all times comply with official signs of a prohibitory, regulatory or directory nature and with the lawful direction of Federal police officers and other authorized individuals.

**Disturbances (41 CFR 102-74.390).** All persons entering

in or on Federal property are prohibited from loitering, exhibiting disorderly conduct or exhibiting other conduct on property that:

- Creates loud or unusual noise or a nuisance;
- Unreasonably obstructs the usual use of entrances, lobbies, corridors, offices, elevators, stairways, or parking lots;
- Otherwise impedes or disrupts the performance of official duties by Government employees; or
- Prevents the general public from obtaining the administrative services provided on the property in a timely manner.

**Gambling (41 CFR 102-74.395).** (a) Except for the vending or exchange of chances by licensed blind operators of vending facilities for any lottery sold both in a State law and authorized by section 209(b)(5) of the National Sheep Act (50 U.S.C. 107 et seq.), all persons entering in or on Federal property are prohibited from:

- Participating in games for money or other personal property;
- Operating gambling devices;
- Conducting a lottery or pool; or
- Selling or purchasing number tickets.

(b) This provision is not intended to prohibit prize drawings for personal property at otherwise permitted fundations on Federal property provided that the game or drawing does not constitute gambling per se. Gambling per se means a game of chance where the participant risks something of value for the chance to gain or win a prize.

**Narcotics and Other Drugs (41 CFR 102-74.400).** Except in cases where the drug is being used as prescribed for a patient by a licensed physician, all persons entering in or on Federal property are prohibited from:

- Being under the influence, using or possessing any narcotic drug, hallucinogens, marijuana, barbiturates, or amphetamines; or
- Operating a motor vehicle on the property while under the influence of alcoholic beverages, narcotic drugs, hallucinogens, marijuana, barbiturates, or amphetamines.

**Alcoholic Beverages (41 CFR 102-74.405).** Except where the head of the responsible agency or his or her designee has granted an exemption in writing for the appropriate official use of alcoholic beverages, all persons entering in or on Federal property are prohibited from being under the influence or using alcoholic beverages. The head of the responsible agency or his or her designee must provide a copy of all exemptions granted to the buildings manager and the highest ranking representative of the law enforcement organization, or other authorized officials, responsible for the security of the property.

**Soliciting, Vending and Debt Collection (41 CFR 102-74.410).** All persons entering in or on Federal property are prohibited from soliciting alms (including money and non-monetary items) or commercial or political donations, vending merchandise of all kinds, displaying or distributing commercial advertising, or collecting private debts, except for:

- National or local drives for funds for welfare, health or other purposes as authorized by 5 CFR part 950, entitled "Solidation of Federal Civilian and Uniformed Service Personnel for Contributions to Private Voluntary Organizations," and sponsored or approved by the occupant agencies;
- Concessions or personal notices posted by employees on authorized bulletin boards;
- Solidation of labor organization membership or dues authorized by occupant agencies under the Civil Service Reform Act of 1978 (5 U.S.C. 135-454);
- Leases, or its agents and employees, with respect to space leased for commercial, cultural, educational, or recreational use under 40 U.S.C. 581(h). Public areas of GSA-controlled property may be used for other activities in accordance with subpart D of this part;
- Collection of non-monetary items that are sponsored or approved by the occupant agencies; and
- Commercial activities sponsored by recognized Federal employee associations and on-site child care centers.

**Posting and Distributing Materials (41 CFR 102-74.415).** All persons entering in or on Federal property are prohibited from:

- Distributing free samples of tobacco products in or around Federal buildings, as mandated by Section 608 of Public Law 104-85;
- Posting or affixing materials, such as pamphlets, handbills, or flyers, on bulletin boards or elsewhere on GSA-controlled property, except as authorized in Sec. 102-74.410, or when those displays are conducted as part of authorized Government activities; and
- Distributing materials, such as pamphlets, handbills or flyers, unless conducted as part of authorized Government activities. This prohibition does not apply to public areas of the property as defined in Sec. 102-71.20 of this chapter. However, any person or organization proposing to distribute materials in a public area under this section must first obtain a permit from the building manager as specified in subpart D of this part. Any such person or organization must distribute materials only in accordance with the provisions of subpart D of this part. Failure to comply with those provisions is a violation of these regulations.

**Photographs for News, Advertising, or Commercial Purposes (41 CFR 102-74.420).** Except where security regulations, rules, orders, or directives apply or a Federal court order or rule prohibits it, persons entering in or on Federal property may take photographs of:

- Space occupied by a tenant agency for non-commercial purposes only with the permission of the occupying agency concerned;
- Space occupied by a tenant agency for commercial purposes only with written permission of an authorized official of the occupying agency concerned; and
- Building entrances, lobbies, foyers, corridors, or auditoriums for news purposes.

**Dogs and Other Animals (41 CFR 102-74.435).** No person may bring dogs or other animals on Federal property for other than official purposes. However, a disabled person may bring a seeing-eye dog, a guide dog, or other animal assisting or being trained to assist that individual.

**Breastfeeding (41 CFR 102-74.425).** Public Law 106-100, Section 603, Division F, Title VI (January 23, 2004), provides that a woman may breastfeed her child at any location in a Federal building or on Federal property, if the woman and her child are otherwise authorized to be present at the location.

**Vehicle and Pedestrian Traffic (41 CFR 102-74.430).** All vehicles entering or while on Federal property:

- Must drive in a careful and safe manner at all times;
- Must comply with the signals and directions of Federal police officers or other authorized individuals;
- Must comply with all posted traffic signs;
- Must comply with any additional posted traffic directives approved by the GSA Regional Administrator, which will have the same force and effect as those regulations;
- Are prohibited from blocking entrances, driveways, wells, loading platforms, or the hydrants; and
- Are prohibited from parking on Federal property without a permit. Parking without authority, parking in unauthorized locations or in locations reserved for other persons, or parking contrary to the direction of posted signs is prohibited. Vehicles parked in violation, whose warning signs are posted, are subject to removal at the owner's risk and expense. Federal agencies may take as proof that a motor vehicle was parked in violation of these regulations or directives as prima facie evidence that the registered owner was responsible for the violation.

**Explosives (41 CFR 102-74.435).** No person entering or while on Federal property may carry or possess explosives, or items intended to be used to fabricate an explosive or incendiary device, other than for official purposes.

**Weapons (41 CFR 102-74.440).** Federal law prohibits the possession of firearms or other dangerous weapons in Federal facilities and Federal court facilities by all persons not specifically authorized by 18 U.S.C. 930. Violators will be subject to the and/or imprisonment for periods up to five (5) years.

**Nondiscrimination (41 CFR 102-74.445).** Federal agencies must not discriminate on the basis of race, color, religion, age, sex, color, disability, or national origin in furnishing or by refusing to furnish to such person or persons the use of any facility of a public nature, including all services, privileges, accommodations, and facilities provided on the property.

**Panalties (41 CFR 102-74.450).** A person found guilty of violating any rule or regulation in this subpart while on any property under the charge and control of GSA shall be fined under title 18 of the United States Code, imprisoned for not more than 30 days, or both.

**Impact on Other Laws or Regulations (41 CFR 102-74.455).** No rule or regulation in this subpart may be construed to nullify any other Federal law or regulations or any State and local laws and regulations applicable to any area in which the property is situated (40 U.S.C. 121(c)).

**WARNING  
WEAPONS PROHIBITED**

Federal law prohibits the possession of firearms or other dangerous weapons in Federal facilities and Federal court facilities by all persons not specifically authorized by Title 18, United States Code, Section 930. Violators will be subject to fine and/or imprisonment for periods up to five (5) years.

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Restricted Area Sign

Posting Requirements: Prominently display in accordance with local laws and where necessary (i.e., Inside Service Center areas where customers do not need access; Storage sheds; Motor pools; etc.). If posted on an IT/ADP Room, ensure the sign does not identify the room as the IT/ADP Room.



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Video Surveillance Sign

Posting Requirements: If a video surveillance system is in operation, prominently display in lobbies or if in a commercial building it should be displayed on all doors to RD space and visible by RD visitors.



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