



United States
Department of
Agriculture

Rural Development



ADDITIONAL DATA





Training Objectives

- Additional Data
 - Appraised value, Property information, Mortgage Credit Certificate, Repair escrows, SAM
- Buydown
- Requirements Checks
- Additional Borrower Information
- Immigration/Naturalization Check



Additional Data

Additional Data

Sales Price

Property Appraised Value ^(F)

Dwelling Type ^(F)

Monthly Mortgage Credit Certificate(MCC)

Project Type

Structure Type ^(F)

Purchase is ^(F)


Is a Repair Escrow Account Established? ^(F) Yes No

Type of Repairs Escrowed ^(F)

Escrow Repairs Completed By ^(F)

Property is less than 12 months old and never occupied

Is any party pertaining to this loan application debarred from doing business with the Federal government in the System for Award Management (SAM)? ^(F) Yes No

Date Checked on System For Award Management ^(F)  [System For Award Management\(SAM\)](#)



Additional Data

Additional Data

Sales Price

\$140,000.00

Property Appraised Value ^(F)

\$145,000.00

(The following table content is blurred and illegible)



Additional Data

Additional Data

Dwelling Type ^(P)

On Site

Dwelling Type ^(P)

- Select One
- Manufactured
- Modular / Panelized
- On Site



Additional Data

Additional Data

(Blurred form fields)

Project Type

Structure Type ^(F)

(Blurred form fields)

Project Type

- Select One
- Condominium
- Cooperative (COOP)
- Planned Unit Development (PUD)

Structure Type ^(F)

- Select One
- Attached Housing
- Detached Housing



Additional Data: Existing

Additional Data

Purchase is ^(F) Existing ▾

Is a Repair Escrow Account Established? ^(F) Yes No

Type of Repairs Escrowed ^(F) Select One ▾

Escrow Repairs Completed By ^(F) Select One ▾

Property is less than 12 months old and never occupied

Purchase is ^(F)

Select One
Existing
New
Repair



Additional Data: Repair

Additional Data

(Blurred text)

Type of Repairs Escrowed ^(F)

Select One
Exterior and Interior Repairs
Exterior Repairs
Interior Repairs

Escrow Repairs Completed By ^(F)

Select One
Construction Contract
Homeowner
Homeowner and Construction Ctr

Purchase is ^(F)

Is a Repair Escrow Account Established? ^(F) Yes No

Type of Repairs Escrowed ^(F)

Escrow Repairs Completed By ^(F)

(Blurred text)



Additional Data: New

Additional Data

Purchase is ^(P)

Is a Repair Escrow Account Established? ^(F) Yes No

Type of Repairs Escrowed ^(F)

Escrow Repairs Completed By ^(F)

Escrow Account Number

Escrow Account Type

Escrow Account Status

Escrow Account Description

Escrow Account Location

Escrow Account Contact

Escrow Account Phone

Escrow Account Email

Escrow Account Address

Escrow Account City

Escrow Account State

Escrow Account Zip

Escrow Account Country



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Additional Data: New

Additional Data

Property is less than 12 months old and never occupied



Additional Data

Additional Data

(This section contains a blurred form with various fields and red error markers.)

Is any party pertaining to this loan application debarred from doing business with the Federal government in the System for Award Management (SAM)? ^(F)

Yes No

Date Checked on System For Award Management ^(F)

03/01/2017




[System For Award Management\(SAM\)](#)



Additional Data: SAM

[View assistance for SAM.gov](#)




 Username Password [Log In](#)
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[HOME](#) [SEARCH RECORDS](#) [DATA ACCESS](#) [CHECK STATUS](#) [ABOUT](#) [HELP](#)

The System for Award Management (SAM) is an official website of the U.S. government. There is no cost to use SAM. You can use this site for FREE to:

- Register to do business with the U.S. government
- Update or renew your entity registration
- Check status of an entity registration
- Search for entity registration and exclusion records

Getting Started


<p>Create A User Account</p>  <p>Start by creating a SAM user account.</p>	<p>Register Entity</p>  <p>After creating your SAM user account, log in to register to do business with the U.S. government.</p>	<p>Search Records</p>  <p>Do a public search for existing entity registration records or exclusion records.</p> <p>Federal users can log in to see additional information.</p>
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 [Search Records](#) [Disclaimers](#) [FAPIS.gov](#)
[Data Access](#) [Accessibility](#) [GSA.gov/IAE](#)
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[Help](#)

IBM v1.P.62.20170224-1621
WWW8



Additional Data: SAM



Username Password

[Forgot Username?](#) [Forgot Password?](#) [Log In](#) [Create an Account](#)

HOME SEARCH RECORDS DATA ACCESS CHECK STATUS ABOUT HELP

Search Records

Search Tips to Get Started:

- Looking for entity registration records or entity exclusion records in SAM? Use **Quick Search** if you know an entity's Business Name, DUNS Number or CAGE Code. Use **Advanced Search** to structure your search using multiple categories and criteria.
- Are you a Federal government employee? Create a SAM user account with your government e-mail address and log into SAM before searching to see FOUO information and registrants who chose to opt out of the public search.
- Conducting small business-focused research? In addition to what is contained in SAM, small businesses can provide the Small Business Administration (SBA) supplemental information about themselves. Use the [SBA's Dynamic Small Business Search](#) to conduct further market research.
- Trying to find a contractor participating in the Disaster Response Registry? Use the **Disaster Response Registry Search** to locate contractors willing to provide debris removal, distribution of supplies, reconstruction, and other disaster or emergency relief services in the event of a national disaster.

Choose Quick Search or Advanced Search

QUICK SEARCH:

(Example of search term includes the entity's name, etc.)

DUNS Number Search:

CAGE Code Search:

[SEARCH](#) [Need Help?](#)

ADVANCED SEARCH:
Use specific criteria in multiple categories to structure your search.


[ADVANCED SEARCH - ENTITY](#)

[ADVANCED SEARCH - EXCLUSION](#)

[DISASTER RESPONSE REGISTRY SEARCH](#)



Additional Data: SAM



Username Password

[Forgot Username?](#) [Forgot Password?](#) [Log In](#) [Create an Account](#)

HOME SEARCH RECORDS DATA ACCESS CHECK STATUS ABOUT HELP

Search Results

- Your search results represent the broadest set of records that match your search criteria. You may get entity registration records that are still in progress or have been submitted, but not yet activated. Check the status of each record.
- Of note, some entities choose to opt out of public display. Even if they are registered in SAM, you will not see their entity registration records in a public search. You can only see them if you log in as Federal Government user.
- You can refine your search results. If you used the Quick Search, select the search filters on this page. If you used one of the Advanced Search options, select the Edit Search button.
- If you want to perform a new search, use the Clear button to remove your current search results. If you are logged in with your SAM User Account, you can save your search criteria to run again later using the Save Search button.
- NOTE: Please read this important message when searching for exclusion records.**

Current Search Terms: edward* mecall*

[Clear Search](#)

TOTAL RECORDS: 0 [Save PDF](#) [Export Results](#) [Print](#)

Result page 0 of 0 Sort by Modified Date Order by Descending

FILTER RESULTS No records found for current search.

By Record Status

Active

Inactive

By Record Type

Entity Registration

Exclusion

[Apply Filters](#)

Glossary

[Search Results](#)

[Entity](#)

[Exclusion](#)

[Search Filters](#)

[By Record Status](#)

[By Record Type](#)

Result page 0 of 0

[Save PDF](#) [Export Results](#) [Print](#)



Additional Data

Buydown

(Interest Rate of last year of Buydown must equal Note Rate)

Third Party Contributor

Select One ▼

Start Rate Percent (Year 1)

Interest Rate Year 2

Interest Rate Year 3

Insert More Buydown Years

Duration Months

Buydown Permanent Indicator

(Check if applies)

Third Party Contributor

- Select One
- Builder
- Lender Premium
- Other
- Seller



Additional Data: Temporary Buydown

Buydown

(Interest Rate of last year of Buydown must equal Note Rate)

Third Party Contributor	Seller <input type="button" value="v"/>
Start Rate Percent (Year 1)	<input type="text" value="2.5000%"/>
Interest Rate Year 2	<input type="text" value="3.5000%"/>
Interest Rate Year 3	<input type="text" value="4.5000%"/>
<input type="button" value="Insert More Buydown Years"/>	
Duration Months	<input type="text" value="36"/>
Buydown Permanent Indicator (Check if applies)	<input type="checkbox"/>



Additional Data: Permanent Buydown

Buydown

(Interest Rate of last year of Buydown must equal Note Rate)

Third Party Contributor	<input type="text" value="Seller"/>
Start Rate Percent (Year 1)	<input type="text" value="2.5000%"/>
Interest Rate Year 2	<input type="text" value="2.5000%"/>
Interest Rate Year 3	<input type="text" value="2.5000%"/>
<input type="button" value="Insert More Buydown Years"/>	
Duration Months	<input type="text" value="360"/>
Buydown Permanent Indicator (Check if applies)	<input checked="" type="checkbox"/>



Requirements Checks: Existing & Repair

Requirements Checks

(Enter any that apply)

Are all RHS thermal and site standards in compliance? ^(P)

Select One ▼

For existing dwellings, are current requirements of HUD Handbook 4000.1 Standards met? ^(P)

Yes ▼

For existing dwellings, are current requirements of HUD Handbook 4000.1 Standards met? ^(P)

Select One
By Closing
Escrow
No
Yes



Requirements Checks: New Construction

Purchase is ^(F)

Is a Repair Escrow Account Established? ^(F) Yes No

Type of Repairs Escrowed ^(F)

Escrow Repairs Completed By ^(F)

Property is less than 12 months old and never occupied



Requirements Checks: New Construction

Requirements Checks

(Enter any that apply)

Are all RHS thermal and site standards in compliance? ^(P)

For existing dwellings, are current requirements of HUD Handbook 4000.1 Standards met?

Are all RHS thermal and site standards in compliance? ^(P)

Select One
By Closing
Escrow
No
Yes



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Requirements Checks: CAIVRS

NOTE: If the CAIVRS service is available the number returned will be auto populated and protected once the Borrower application page is saved. If the CAIVRS service is unavailable when the Borrower application page is saved, you can retrieve the CAIVRS number utilizing one of the following options:

- 1) Call the CAIVRS service through GUS by clicking on the "Get CAIVRS Number" button for each borrower.
- 2) Access the HUD CAIVRS website directly by selecting "Access CAIVRS Website" hyperlink. The CAIVRS number retrieved in this manner must be manually entered in the CAIVRS Number block below.

Borrower Name CAIVRS Number ^(F)

[Access CAIVRS Website](#)

America, Andy

A183366701

Get CAIVRS Number

America, Amy

A183294684

Get CAIVRS Number



Additional Data

Additional Borrower Information

(Check all that apply)

	Applicant's Name	Response
Do you have a relationship with any Rural Development employee? ^(P)	Homeowner, John	No Relationship ▾
	Homeowner, Mary	Member of Family ▾
Are you a veteran? ^(P)	Homeowner, John	<input checked="" type="radio"/> Yes <input type="radio"/> No
	Homeowner, Mary	<input type="radio"/> Yes <input checked="" type="radio"/> No
Are you disabled? ^(P)	Homeowner, John	<input type="radio"/> Yes <input checked="" type="radio"/> No
	Homeowner, Mary	<input type="radio"/> Yes <input checked="" type="radio"/> No
Are you debarred from doing business with the federal government? ^(P)	Homeowner, John	<input type="radio"/> Yes <input checked="" type="radio"/> No
	Homeowner, Mary	<input type="radio"/> Yes <input checked="" type="radio"/> No

- Select One
- Associate
- Close Relative
- Employee
- Member of Family
- No Relationship



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Additional Data: SAVE

Immigration / Naturalization Check

(The applicant indicated they are not a U.S. citizen. Immigration/Naturalization information must be provided.)

America, Amy

Insert Immigration Info



Additional Data: SAVE

Immigration Forms

The Single Family Housing Guaranteed Loan Program may not permit loans to be guaranteed unless the non-permanent alien is deemed to be a qualified alien. Lenders must secure proof of identity and evidence that non-citizens who apply for a guaranteed loan are qualified aliens. Lenders are required to obtain one of the documents listed below. Once the document is selected (multiple selections are not permitted) users may "SAVE" the page and select "BACK" to return to the Additional Data page in GUS. Note: The Additional Data page will re-display and require additional fields to be completed by the lender in the Immigration / Naturalization Check section of the page. These additional fields must be completed by the lender prior to selecting the "Verify Eligibility via SAVE" pushbutton.

Borrower: Homeowner, Mary

Documentation that a Non-Citizen is a Qualified Alien

<input type="checkbox"/>	CIS Form I-551	"Alien Registration Receipt Card" (for permanent OR conditional resident aliens)
<input type="checkbox"/>	CIS Form I-766	"Employment Authorization Document," with the annotation A3
<input type="checkbox"/>	CIS Form I-766	"Employment Authorization Document," with the annotation A5
<input type="checkbox"/>	CIS Form I-766	"Employment Authorization Document," with the annotation A10
<input type="checkbox"/>	CIS Form I-571	"Refugee Travel Document"
<input type="checkbox"/>	CIS Form I-94	Arrival-Departure Record, with the annotation "Admitted as Refugee Pursuant to Section 207"
<input type="checkbox"/>	CIS Form I-94	Arrival-Departure Record, with the annotation "Section 208" or "Asylum"
<input type="checkbox"/>	CIS Form I-94	Arrival-Departure Record, with the annotation "Section 243(h)" or "Deportation stayed by Attorney General"
<input type="checkbox"/>	CIS Form I-94	Arrival-Departure Record, with the annotation "Paroled Pursuant to Section 212(d)(5) of the INA"
<input type="checkbox"/>	CIS Form I-94	Arrival-Departure Record, with the annotation "Admitted Under Section 203(a)(7) of the INA"
<input type="checkbox"/>	Form I-94	Arrival-Departure Record, with no annotation, accompanied by a final court decision granting asylum (providing no appeal taken)
<input type="checkbox"/>	Form I-94	Arrival-Departure Record, with no annotation, accompanied by a letter from a CIS asylum officer granting asylum (if application is filed on or after October 1, 1990) or from a CIS district director granting asylum (if application is filed on or before October 1, 1990)
<input type="checkbox"/>	Form I-94	Arrival-Departure Record, with no annotation, accompanied by a court decision granting withholding of deportation
<input type="checkbox"/>	Form I-94	Arrival-Departure Record, with no annotation, accompanied by a letter from an asylum officer granting withholding of deportation (if application filed on or after October 1, 1990)
<input type="checkbox"/>	Receipt	A receipt issued by the CIS indicating that an application for issuance of a replacement document in one of the above-listed categories has been made and the applicant's entitlement to the document has been verified.
<input type="checkbox"/>	Jay Treaty	Documentation in accordance with HB-1-3555 Chapter 8.2F for Native Americans in the United States under the Jay Treaty.
<input type="checkbox"/>	SAVE	Verification (Systematic Alien Verification for Entitlements) has Determined that the applicant is a qualified alien.

BACK

SAVE

CLOSE

CANCEL



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Additional Data: SAVE

Immigration / Naturalization Check

(The applicant indicated they are not a U.S. citizen. Immigration/Naturalization information must be provided.)

America, Amy

Update Immigration Info

Verify Eligibility via SAVE

Alien Identification Number

Card Number

Document Expiration Date





Additional Data: SAVE Eligible

Immigration / Naturalization Check

(The applicant indicated they are not a U.S. citizen. Immigration/Naturalization information must be provided.)

No

[View Immigration Info](#)

Alien Identification Number

2

Card Number

Document Expiration Date

12/15/2015



SAVE Case Number

20

SAVE Initial Verification

Submitted 09/25/2015

Verification Results

LAWFUL PERMANENT RESIDENT-EMPLOYMENT AUTHORIZED

Qualification Status

ELIGIBLE

Case Status

CLOSED



Additional Data: SAVE Incomplete

Immigration / Naturalization Check
(The applicant indicated they are not a U.S. citizen. Immigration/Naturalization information must be provided.)

AR

Alien Identification Number	<input type="text"/>
Card Number	<input type="text"/>
Document Expiration Date	10/18/ <input type="text"/> <input type="button" value="Calendar"/>
SAVE Case Number	20- <input type="text"/>
SAVE Initial Verification	Submitted 02/17/2017
Verification Results	INCOMPLETE
Qualification Status	UNABLE TO DETERMINE
Case Status	FAILED – SEE SAVE ERROR
Name Submitted (First, Middle, Last)	<input type="text"/>



Additional Data: SAVE Secondary Check

Immigration / Naturalization Check
 (The applicant indicated they are not a U.S. citizen. Immigration/Naturalization information must be provided.)

CRUZ

Alien Identification Number

Card Number

Document Expiration Date

Comments for Division of Homeland Security

Point of Contact

POC Phone Number/Extension

SAVE Case Number 20

SAVE Initial Verification Submitted 02/10/2017

Verification Results INSTITUTE ADDITIONAL VERIFICATION

Qualification Status UNABLE TO DETERMINE

Case Status SECONDARY CHECK REQUIRED



Additional Data: SAVE Secondary Check

- Complete the additional data fields
- Select “Initiate Secondary Check”
- 3 – 5 business days: automated system check
- GUS and SAVE update each night
- Log into the GUS application to check for results
- **USDA cannot provide SAVE results outside of GUS**



Additional Data: SAVE Third Check

Immigration / Naturalization Check
(The applicant indicated they are not a U.S. citizen. Immigration/Naturalization information must be provided.)

Valencia,

Alien Identification Number

Card Number

Document Expiration Date

Comments for Division of Homeland Security

Point of Contact

POC Phone Number/Extension

POC Street Address

POC City

POC State/Zip

SAVE Case Number 20

SAVE Initial Verification Submitted 01/30/2017

SAVE Third Check

Verification Results RESUBMIT DOC (NEED COPY ORIGINAL)

Qualification Status UNABLE TO DETERMINE

Case Status THIRD CHECK REQUIRED

DOB Submitted Submitted ()



Additional Data: SAVE Third Check



Verification Request
 Department of Homeland Security
 U.S. Citizenship and Immigration Services

USCIS
Form G-845
 OMB No. 1615-0101
 Expires: 05/31/2018

▶ **START HERE - Type or print in black ink.**

Part 1. Information From the Registered Agency

NOTE: Only the Registered Agency should complete this information.

To: U.S. Citizenship and Immigration Services (USCIS)

Attn: USCIS SAVE Program Status Verification Office

Stamp, type, or print the name, address, and ZIP Code of the Registered Agency. (Print clearly since USCIS may use agency address below with a No. 10 window envelope.)

From:

- 3. Case Verification Number
- 4. Date of Birth (mm/dd/yyyy)
- 5. Social Security Number
- 6. Student and Exchange Visitor Information System (SEVIS) Number
- 7. Citizenship or Nationality

Documents Attached (Select all that apply)

- 8.a. Photocopy of most recently issued immigration document attached. Ensure copies are legible and made from an original document. If the immigration document is printed on both sides, attach a copy of the front and back.

- 8.b. Other Information Attached (Specify Documents)



Additional Data: SAVE Third Check

<https://www.uscis.gov/g-845>

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U.S. Citizenship and Immigration Services

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FORMS

Most Searched Forms

- Apply for Citizenship (Form N-400)
- Apply for a Green Card (Form I-485)
- Help My Relative Immigrate (Form I-130)
- Apply for Employment Authorization (Form I-765)
- Affidavit of Support (Form I-864)
- Employment Eligibility Verification (Form I-9)

G-845, Verification Request

- Form G-845 (PDF, 346 KB)
- Instructions for Form G-845 (PDF, 241 KB)

Close All | Open All

Purpose of Form

To verify the immigration status of applications for federal state or local public benefits and licenses

Number of Pages

Edition Date

Where to File

Filing Fee

- Direct Filing Addresses for Form G-845 and G-845 Supplement
- G-845 Supplement, Verification Request
- Systematic Alien Verification for Entitlements (SAVE) Program



Additional Data: SAVE Third Check

- Complete the additional data fields
- Include clear copies of all documentation (front & back)
- Select “Initiate Third Check”
- 20 – 30 business days: manual check
- Point of Contact listed may be called
- Form G-485 is not a USDA form
- USDA does not perform manual check: CIS
- Log into the GUS application to check for results



Additional Data: SAVE Not Eligible

Immigration / Naturalization Check
(The applicant indicated they are not a U.S. citizen. Immigration/Naturalization information must be provided.)

OBERI

Alien Identification Number

Card Number

Document Expiration Date

SAVE Case Number 201

SAVE Initial Verification Submitted 02/14/2017

Verification Results TEMPORARY EMPLOYMENT AUTHORIZED

Qualification Status NOT ELIGIBLE

Case Status CLOSED



GovDelivery Sign up

https://public.govdelivery.com/accounts/USDARD/subscriber/new?qsp=USDARD_25



Email Updates

To sign up for updates or to access your subscriber preferences, please enter your contact information below.

***Email Address**

Submit

Cancel



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Thank you for supporting
the USDA Single Family
Housing Guaranteed Loan
Program!





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Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint](#) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.

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